

Use of Data and Biospecimen of the DZHK Heart Bank

Secondary Use Projects UA.2-A

PART I – GENERAL INFORMATION

**- APPLICATION FORM -**

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| To: | Use and Access Committee of the DZHK |
| Via: | Use and Access Office of the DZHK e.V. |

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| Access to data and biospecimens is regulated by the [DZHK Use and Access Policy](https://dzhk.de/fileadmin/user_upload/DZHK-Nutzungsordnung_Version_1.1.pdf). |
| Please submit the signed application form and all required subforms to: use.access@dzhk.de |
| **By submitting this application to the Use and Access Committee, the applicant(s) agree(s) to the Use and Access Policy regulations and pledge(s) to abide by them.** |

Applicant and Further parties involved

|  |  |  |  |
| --- | --- | --- | --- |
| **1.1** | |  | | --- | | **Applicant** | | |
|  | Surname, first name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Institute | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Street | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Post code | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| City | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Telephone number | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DZHK status |  |
| **1.2** | **Co-applicant and / or responsible scientist** | |
|  | Surname, first name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Institute | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Street | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Post code | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| City | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Telephone number | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| DZHK status |  |
| **1.3** | **Statistician / bioinformatician** | |
|  | Surname, first name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Institute | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Street | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Post code | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| City | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Telephone number | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **1.4** | **Contractual Partner** (if different from 1.1) | |
|  | Surname, first name | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Institute | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Street | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Post code | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| City | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Telephone number | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **1.5** | **Further parties involved** (e.g. employees, cooperation partners)  (role in the project, surname, first name, institution, address) | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

****PROJECT SPECIFICATION****

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| **2.1** | **Project title** | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **2.2** | **Keywords** (maximum of 5) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **2.3** | **Objectives** | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **2.4** | **Time frame** foreseen for the project | | |
|  | Duration of the project / data utilisation in months | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Laboratory analysis - period in months | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **2.5** | **Specification of resources** | | |
|  | Please select to which resource you refer with your application and use the corresponding subform to define further resource specific information. Attach the filled in subform to your application. | | |
|  | **Resource with Liquid Biospecimens and Imaging Data / Biosignals**  [PART II subform A](https://dzhk.de/en/dzhk-heart-bank/submitting-applications/) | |
|  | **DZHKomics Resource**  [PART II subform B](https://dzhk.de/en/dzhk-heart-bank/submitting-applications/) | |
|  | **Resource with Cardiovascular Tissue Specimens**  [PART II subform C](https://dzhk.de/en/dzhk-heart-bank/submitting-applications/) | |
| **2.6** | **Project outline** | | |
| **a)** | Abstract (maximum of 500 words) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **b)** | Hypothesis (maximum of 100 words) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **c)** | Study design and methods (maximum of 500 words) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **d)** | Possible conclusions, relevance of results (maximum of 100 words) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

****FURTHER INFORMATION / DETAILS****

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| **3.1** | **Financing**  In case of submitting your application within a DZHK funding call, please fill in form [research proposal UA.2a-A](https://intern.dzhk.de/funding-guidelines/) and attach it to your application form. If you are applying for biospecimens, make sure you can also finance biospecimen shipment from an unknown number of centres, analyses etc.. | | |
|  | Please indicate your financial sources. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **3.2** | **Ethics vote**  Please note that if the application is recommended, a **positive ethics vote** by the medical ethics committee in charge for your institution must be submitted before data / biospecimens can be released. | | |
|  | Positive ethics vote existing? |  | |
| In case a positive ethics vote does not yet exist, is it already submitted? | |  |
| The ethics vote relates to the planned project and not to the underlying resource of the DZHK Heart Bank. Nevertheless, if your ethics committee needs further information regarding the underlying resource to evaluate your project, feel free to use the following paragraph to resubmit your ethics application.  *“* *Der DZHK e.V. bestätigt, dass die Biomaterialsammlung des DZHK e. V. der öffentlich-rechtlichen Ethikkommission zur Bewertung gemäß der Empfehlung des Arbeitskreises Medizinischer Ethikkommissionen für die Bewertung forschungsbezogener Biobanken in der Version 2.0 vom 10.6.2016, unter Punkt 2 a) beschrieben, vorgelegt wurde.*  *Vorgelegt, beraten und votiert wurde diese der zuständigen Ethikkommission der Universitäts-medizin Greifswald wurde die Biomaterialsammlung des DZHK e. V. unter dem Studientitel „Ethik-Konzept des Bereichs Klinische Forschung des Deutschen Zentrums für Herz-Kreislauf-Forschung e. V.“ . Amendements (z.B. aufgrund Inkrafttretens der DSGVO) wurden regelgerecht bei der Kommission vorgelegt und begutachtet oder zur Kenntnis genommen.”*  If the ethics committee has any queries, additional information is available at [use.access@dzhk.de](mailto:use.access@dzhk.de). | | |
| **3.3** | **Publications** | | |
| **a)** | Publications cited in this application (maximum of 20) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **b)** | Own project-related publications (top 5 publications) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **3.4** | **Further remarks / comments on the part of the applicant** (maximum of 50 words) | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |

Final statement

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| **Title of the project** | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Name of statistician / bioinformatician** | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| From the bioinformatics side, the present application was checked with regard to power calculation, design and methods and confirmed by signature. | |
|  |  |
| **Place, date** | **Signature of statistician / bioinformatician** |
| **Name of applicant / coordinating investigator** | |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| All necessary subforms and, if applicable, annexes are attached. | |
|  |  |
| **Place, date** | **Signature of applicant** |

The following information on protection and processing of personal data explains which data we may collect and what happens to any personal data. The information applies to the submission of applications for funding of projects by the DZHK e. V.

**Information to be provided pursuant to Article 13 GDPR**

We are obliged to inform you how your personal data are collected and processed:

**Controller**

The controller responsible for collection and processing of the data is:  
Deutsches Zentrum für Herz-Kreislauf-Forschung e. V. (DZHK)  
Potsdamer Str. 58  
10785 Berlin

**Purpose of the processing**

We process your data to process proposals you submitted for the conduct and financing of a research project. Legal basis of this processing activity is Article 6 (1) point (b) GDPR.

**Categories of personal data processed**

The following personal data are processed:

Your name and first name and contact details, including postal address, telephone and fax numbers, email address and if necessary further contact details, professional qualification and career, curriculum vitae.

**Categories of recipients**

Internally, employees of the administrative office of the Deutsches Zentrum für Herz-Kreislauf-Forschung e. V. have access to the personal data. In the course of processing your proposal, the proposal including your personal data is transferred to members of the DZHK committees and external reviewers.

**Transfer of personal data to a third country**

The personal data you provided may be transferred to recipients in third countries for the purpose of evaluation. In the case of transfer, suitable safeguards are provided to ensure an adequate level of protection within the meaning of Article 46 GDPR.

**Erasure of personal data**

The personal data are deleted after the end of processing when their storage is no longer necessary unless law requires storage of the personal data. In individual cases a storage of individual data for a longer period of time may be required. The period of storage in these cases depends on legal obligations concerning storage of data, for example the Fiscal Code of Germany (six years) or the Commercial Code (ten years).

**Data protection officer**

If you would like to receive further information about data protection, please contact our data protection officer.

Lawyer Marcel Wetzel  
Theodor-Heuss-Platz 4  
14052 Berlin  
Email: mail(at)wetzel.berlin  
Telephone: +49 30 895 66 160  
Fax: +49 30 895 66 161

**Provision of personal data or no provision of personal data**

The provision of personal data is required in order to process the proposal you have submitted. Proposals cannot be processed when personal data are not provided.

**Automated decision-making**

There is no automated decision-making and profiling.

**Your rights**

As a data subject, you have the right of access to the personal data concerning you (Article 15 GDPR) and to obtain the rectification of inaccurate personal data concerning you (Article 16 GDPR) or to obtain erasure of personal data concerning you where one of the grounds of Article 17 GDPR applies, for example when the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed. You have also the right to obtain restriction of processing where one of the conditions referred to in Article 18 GDPR applies and in cases pursuant to Article 20 GDPR the right to data portability. You have the right to object, on grounds relating to your particular situation, to processing of personal data concerning you which is based on Article 6 (1) point (e) or (f). In such a case we ask you to provide the grounds. Every data subject has the right to lodge a complaint with a supervisory authority, if the data subject considers that the processing of personal data relating to her or him infringes the provisions of data protection (Article 77 GDPR).